

**SPOKANE INDIAN HOUSING AUTHORITY
LEGAL SERVICES**

REQUEST FOR PROPOSALS

Sealed proposals will be received by the Spokane Indian Housing Authority, located at 6403 Sherwood Addition, Wellpinit, Washington, 99040, and whose mailing address is P.O. 195, Wellpinit, Washington 99040, **until 4:00 p.m., Thursday, February 16, 2012**, for legal services to represent the SIHA in legal matters related to the ongoing operations of the SIHA.

The work to be performed is subject to section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. §450e(b)), which requires that to the greatest extent feasible (1) preferences and opportunities for training and employment shall be given to Indians; and (2) preferences in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned economic enterprises.

Award will be made to the responsible proposer with the proposal most advantageous to the Spokane Indian Housing Authority, based on the following evaluation factors with the amounts of possible points out of 100 total points shown: cost proposal (10 points), ability to perform the work (35 points), capacity to perform the work on a timely basis (10 points), demonstrated knowledge (35 points), and Indian preference (10 points).

All persons performing or responsible for the legal work to be performed under the agreement must be licensed to practice law in the State of Washington and in good standing with the Washington State Bar Association and not subject to any sanction or disbarment.

Requests for copies of the complete Request for Proposals, including required forms, if not attached hereto, and all questions or inquiries relating to the Request for Proposals are to be directed to Lorrie Ellsworth via e-mail at: lorrie@spokaneiha.com. No phone calls will be accepted. All questions will be due not later than noon **on Tuesday, February 14, 2012**.

All interested parties shall provide an e-mail or fax number at which they can receive amendments or responses to questions.

The Spokane Indian Housing Authority reserves the right to cancel this request at any time, whether before or after the closing date for submittal of proposals.