



## Developing and Implementing a Housing Inspection Program

January 9-10, 2019: Swinomish Lodge, Anacortes, WA

### Course Overview

No management practice is more beneficial to a successful housing programs as is the inspection of housing units. Housing inspections provide management with an opportunity to determine not only the condition of the housing inventory, but also the impact of management policies related to tenant selection, lease enforcement, and maintenance. Inspections can also provide management with a basis for budgeting for future expenditures on housing rehabilitation.

### Topics

This training will provide the knowledge necessary to implement and/or improve your housing inspection program, including answers to the following questions:

- What are the inspection requirements of NAHASDA? Are we required to inspect all our units every year? If not, what options are available in terms of the frequency and scope of our inspection program?
- What training programs are available for Housing Inspectors?
- What is the proper course of action if we encounter lease violations or illegal activity during an inspection? How do we involve other tribal departments in the inspection process in areas of high drug use?
- What is the best way to mitigate resentment and anger caused by the requirement to enter and inspect the housing in our community? What are some Best Practices that can be utilized to improve communications throughout the tribe, as well as other elements of the inspection process?
- What are the best methods for following up and tracking inspection results in order to initiate necessary repairs and retain dwelling unit history?
- What are the legal pitfalls of an inspection program with respect to notices, entry, and liability for missing tenant property?

### Materials Provided

To help with the implementation or improvement of your housing inspection program, all participants will be provided with:

- A sample Inspection Policy and Procedure
- Sample forms, including notices forms, inspection forms, and follow-up notices for a plan of action
- Relevant HUD guidances and notices