

## 2019 NWIHA YOUTH SCHOLARSHIP APPLICATION FORM



**NWIHA**  
NORTHWEST INDIAN  
HOUSING ASSOCIATION

This program is subject to the requirements stated in this form, and to the NWIHA Youth Scholarship Program Policy. A copy of this policy can be found on the NWIHA website ([www.nwiha.org](http://www.nwiha.org)).

### CHECKLIST

This checklist is to aid you in your application process. Applications must be submitted **EXACTLY** as prescribed.

- A completed **2019 Youth Scholarship Application Form** (pages 2-4 below). Prior year Application Forms will not be accepted.
- The sponsorship letter must be from a voting member of NWIHA in good standing as a dues paying member (this includes a tribal department, an Indian housing authority or TDHE). Sponsorship letter must be signed by the housing office manager, executive director, or other such title for the person in charge of housing. Letter must be on letterhead of the tribe, authority, or TDHE signing the sponsorship letter. Go to [www.nwiha.org](http://www.nwiha.org) for a list of Voting Members and contact information.
- Provide signed letters from two (2) individuals on references; references may **not** be related to you or your family.
- Applicant must be an enrolled Tribal member of an NWIHA Voting Member Tribe. Application must include written documentation of your tribal enrollment by the enrollment officer from applicant's Tribe.
- Applicant must be less than 24 years old as of the deadline submission date. Therefore, provide a verification of age (which could include a copy of your Tribal Identification; birth certificate; or driver's license—for example).
- Application must include transcripts from the college or high school you are attending, or a GED certification.

All application materials must be attached as scanned images, PDFs, or the like, in ONE email with the subject line "2019 NWIHA Scholarship Application" and emailed to [info@nwiha.org](mailto:info@nwiha.org). Please include the name, tribe and contact information of the applicant in the body of the email. Applications **must be submitted via email by 5:00 PM PST, March 25, 2019**. Applications received after this deadline will be automatically rejected.

All applicants, successful or not, will be notified via email of the NWIHA Executive Committee decision. Scholarship awards will also be announced at the Quarterly Meeting Banquet, April 2, 2019 in Coos Bay, Oregon. Those applicants not awarded will also be notified via email.

The decision to award a scholarship will be determined at least in part on the applicant's following the submission instructions EXACTLY as described. Please contact us at [info@nwiha.org](mailto:info@nwiha.org) with any questions regarding this process.

## NWIHA 2019 YOUTH SCHOLARSHIP APPLICATION



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### Applicants must meet the following two eligibility requirements:

1. Applicant must not have reached their 24th birthday by the deadline submission date.
2. Applicant must be an enrolled member from one of the NWIHA member Tribes and their sponsoring tribe must be in good standing with the NWIHA (i.e., current with NWIHA dues) by the application deadline.

**IMPORTANT TIP:** Fill in all information requested; any blanks or incomplete sections may result in the rejection of your application.

Applicant must either have an application pending or a letter of acceptance from a higher education institution such as a four (4) year college or a two (2) year community college prior to the funds being sent to the higher educational institution. Payments are made directly to the school, organization, etc. and not to the Applicant or their families. All Applications become the property of NWIHA and NWIHA reserves the right to publish essays and the names of the awardees on its website.

### Step 1. Applicant Information

Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residence Address (not P. O. Box): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Tribe in which Enrolled: \_\_\_\_\_

Current School Status:      Full-Time Student      Part-Time Student      Non-Student

Amount of scholarship requested (maximum \$1,000): \_\_\_\_\_

School planning to attend (can be amended later): \_\_\_\_\_

**NOTE:** If the application is successful, the awardee will need at that time to provide the final name and address of the school, as well as a copy of the school's acceptance letter. All scholarships will be paid directly to the school, and may only be used for tuition, books, and fees. Eligible educational institutions shall include accredited universities, graduate schools, community colleges, and trade schools. The successful applicants must verify their school acceptance before payment can be made. Awarded scholarships will expire if not paid out by December 31, 2019.

**Step 2. Write an Essay**

Type (or write) in the space below, in **500 words or fewer**, your need for funds, how the funds will be used, and how the educational activity or training will improve your (the applicant's) life:

A large, empty rectangular box with a thin black border, intended for the applicant to write their essay.

### Step 3. Document Support for Your Application

\*Emailed applications without the appropriate documentation scanned or clearly photographed and emailed, will be considered incomplete.

- A sponsorship letter must be submitted with each application. The sponsorship letter must be from a voting member of NWIHA in good standing as a dues paying member (this includes a tribal department, an Indian housing authority or TDHE). Sponsorship letter must be signed by the housing Housing Manager, Executive Director, or other such title for the person in charge of housing. Letter must be on letterhead of the tribe, authority, or TDHE signing the sponsorship letter.
- Provide signed and dated letters from two (2) individuals (not related to you) as references. Reference letters must be current (dated not more than 60 days prior to submission date).
- Application must include written documentation of your tribal enrollment by the enrollment officer from applicant's Tribe. Applicant must be an enrolled Tribal member of an NWIHA Voting Member Tribe.
- Application must include transcripts from the most recently completed school year, and must include all classes. For example, if currently a sophomore in college, the transcript must include all your freshmen year college courses, if a senior in high school it must include all junior year classes. All transcripts must be certified by the high school or college you attended. If transcripts are only available online, please enclose documentation which identifies the school's website link (URL) that was used.
- You must verify your age or date of birth, as described on the Checklist. Copies of any government-issued ID, drivers license or Birth Certificate may be provided.

### Step 4. Sign, Date, Scan or Clearly Photograph and Email the Application

Sign this page by typing or signing your name below and including today's date. Digital signatures are acceptable. This will serve as your (digital/normal) signature, assuring us that all information you have provided is fair and honest.

All of the requested documents must be submitted with the application via email to [info@nwiha.org](mailto:info@nwiha.org), and received prior to **5:00 PM on March 25, 2019**. Only properly completed and scanned/photographed documents will be accepted. Time permitting, applicants will be asked to resubmit any unreadable documents. No time extensions will be granted to do this however - all resubmitted information must be received by the deadline. Therefore it is in the applicant's best interest to submit the application as early as possible to allow for this.

Please update us with any address changes or other changes if they occur after submission.

All applications become the property of NWIHA. NWIHA reserves the right to publish essays. All scholarship awards, if not disbursed, expire on December 31, 2019.

**Application by Prior Award Winners:** Only those previous awardees who are *currently* enrolled in a program of higher education (not high school) will be considered for another award for this program year (2019).

**Signature (Applicant):** \_\_\_\_\_

**Date:** \_\_\_\_\_